



## **MULTIPLE DISTRICT COORDINATOR APPLICATION PACKET**

Lions who meet the qualifications for MD GMT coordinator should be considered for this position. Please have candidates review the responsibilities and qualifications, complete the application and return it to the council chairperson for consideration. Once a coordinator has been chosen, the council chairperson and GMT area leader must sign and submit both application pages to LCI.

The council chairperson, along with the present and past multiple district leaders should be knowledgeable about the qualifications and expectations of this position in order to effectively collaborate with the GMT area leader to identify qualified candidates.

## MAJOR RESPONSIBILITIES OF AN MD GMT COORDINATOR

### Goal Setting:

- Develop membership, new club development, club success and member satisfaction goals and implement action plans incorporating the goals and objectives of the MD GMT. Communicate goals and plans to the GMT area leader on or before September 1<sup>st</sup> of each Lions year.
- Promote MD goals and include recognition for districts and individual Lions who make significant contributions to membership, new club development, club success and member satisfaction.
- Motivate district GMT coordinators to set goals and develop district and club programs that improve membership, new club development, club success and member satisfaction skills.
- Present a budget for each fiscal year (FY) to the multiple district council in order to fund the action plans.

### Communication:

- Communicate MD membership goals and action plans to all members of the district GMT.
- Communicate with MD GLT coordinator regularly to enhance the overall effectiveness of GMT/GLT efforts and training opportunities.
- Keep districts informed of new membership programs and resources through MD newsletters, MD website, publications, etc.
- Establish a monthly reporting system to foster open communication and monitor each district's progress.
- Submit a quarterly report to LCI on the status of membership, new club development, club success and member satisfaction in the MD which will be distributed to GMT area leaders.
- Review membership reports developed by LCI to identify trends and concerns, and communicate with district GMT teams to address needs and recognize success.
- Advise the Membership and New Club Development Department of any new and innovative membership resources or techniques that have been successful.

### Other:

- Review and apply the membership resources available online in the [Global Membership Team Resource Guide](#) and [Membership and New Clubs webpage](#).
- Develop [membership and new club growth team and club success team](#) as outlined in the [GMT Resource Guide available](#) from the LCI website.
- Conduct a membership training workshop during the first quarter of each fiscal year for all district GMT members. Consider utilizing technology to reduce workshop and travel costs.

### NOTE:

The MD GMT team includes the council chairperson and the MD GMT coordinator who is supported by specialists on the MD membership and new club growth team and club success team.

The district GMT team includes: district governor, first vice district governor, second vice district governor, district GMT coordinator and region/zone chairperson(s). The district GMT coordinator is supported by specialists on the district membership and new club growth team and club success team.

## **QUALIFICATIONS**

The MD GMT coordinator candidate must possess the abilities and skills to identify, expand and present membership, new club development, club success and member satisfaction programs that meet the needs of their multiple district. Additional qualifications include:

1. Extensive knowledge of membership, new club development, club success and member satisfaction programs; needs of multiple district and sub-districts; LCI policies.
2. Ability to commit to a three-year term as MD GMT coordinator, accepting no other position(s) within the association that would potentially conflict with the time and effort necessary to carry out the duties and responsibilities of this position.
3. Demonstrated membership expertise through sponsorship of new members and development of new Lions clubs.
4. Ideally a recent graduate or faculty member from LCI Lions Leadership Institute (Advanced or Faculty Development) with high evaluation score.
5. Ability to participate in membership, new club development, club success and member satisfaction training and development opportunities sponsored by LCI.
6. Ability to effectively collaborate with GLT counterpart to address multiple district needs.
7. Ability to mentor and identify future leaders.
8. Ability to travel within the multiple district.

## Lions Clubs International MD GMT Coordinator Application

*(Appointment for a MD GMT Coordinator is a three-year term)*

**TO SERVE: JULY 1, 2014 THRU JUNE 30, 2017**

**Multiple District # \_\_\_\_\_**

Candidate Name	
Address	
City	
State/Province	
Zip/Postal Code	
Country	
Occupation	
Club Name	
Current Lion Title	
# of Members Sponsored	

Membership #	
Residence Telephone	
Residence Email*	
Business Telephone	
Business Email	
Mobile/Cell	
Fax	
Club Number	
# of Years as a Lion	
# of New Clubs Developed	

\* An email address and internet access for sending and receiving communications and membership reports is strongly recommended.

**Please state any volunteer or professional experience that would qualify you for this position.**


**✓ Check Lion Positions Held:**

- |  |   |
|--|---|
| <input type="checkbox"/> International Director<br><input type="checkbox"/> Council Chairperson<br><input type="checkbox"/> District Governor<br><input type="checkbox"/> Multiple District Coordinator: GMT _____ GLT _____<br><input type="checkbox"/> District Coordinator: GMT _____ GLT _____ | <input type="checkbox"/> Region Chairperson<br><input type="checkbox"/> Zone Chairperson<br><input type="checkbox"/> Club Officer (specify) _____<br><input type="checkbox"/> Other (specify) _____ |
|--|---|

**Approximate number of hours per week you will be able to dedicate to this position:** \_\_\_\_\_

**What days or hours are you unavailable to serve in this position?** \_\_\_\_\_

**Are you available to travel throughout the multiple district to conduct membership, new club development, club success and member satisfaction development programs?** Yes \_\_\_\_\_ No \_\_\_\_\_

Provide any additional information that supports your candidacy for this position. (Attach additional page if necessary.)


I have read the responsibilities and meet the qualifications of a MD GMT coordinator, and I agree to perform them to the best of my abilities.

\_\_\_\_\_  
Applicant (Signature)                      Applicant (Print Name)                      Date                      MD

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**MULTIPLE DISTRICT USE ONLY**

The council of governors has appointed the above candidate to serve as the MD GMT coordinator for the term July 1, 2014 through June 30, 2017

\_\_\_\_\_  
Council Chairperson (Signature)                      Council Chairperson (Print Name)                      Date

\_\_\_\_\_  
GMT Area Leader (Signature)                      GMT Area Leader (Print Name)                      Date

***Submit completed form to:***

Lions Clubs International  
Membership and New Club Development Department  
300 W. 22<sup>nd</sup> Street  
Oak Brook, IL, 60523-8842 USA  
FAX: 1-630-706-9298  
Email: [gmt@lionsclubs.org](mailto:gmt@lionsclubs.org)