

District Governor Budget

The first rule of the Rules of Audit covers the District Governor's budget, which is based on the average expenses of the highest three years the past five years. District Governor budgets are mailed after July 1. If for any reason you feel the budget is not adequate, consider using zone level club visits (more than one club attends a single meeting and counts as your official visit) or other district governor team members to decrease costs. Budget increases will only be allowed based on your location in the district, substantial club growth or redistricting. Requests for review of a possible budget increase must be submitted prior to March 31.

Claims Rule

The second rule involves the actual presentation of claims, which are due by the 20th of the month following the actual expense month. Thus, your expenses for July will be due August 20. If claims are received 120 days after this deadline they will not be reimbursed.

There are no exceptions to this rule for anyone. Please submit your claims promptly. It's in everyone's best interest to keep the association's records current. Also, please take extra care in filling out the claims neatly, correctly and with all the necessary documentation attached.

The following documentation must be submitted to Lions Clubs International.

These documents should be sent to:

Lions Clubs International

English Language Department,

300 W. 22nd Street, Oak Brook, Illinois 60523-8842, USA

Via email to: EnglishLanguage@lionsclubs.org,

Fax: 630-706-9090 or 630-706-9163