

Lions Club Activity Report

The Lions Club Activity Report is a valuable tool that provides accurate data about the worldwide impact of Lions humanitarian service. The global tabulation of individual club reports identifies service trends that influence the development of association programs.

On the district level, governors, vice governors, cabinet secretary/treasurers and district membership chairpersons can use their member number and password to view Lions Club Activity Reports submitted by club secretaries. This monthly review of Lions Club Activity Reports can help district leaders identify inactive clubs.

To view a summary of the submitted Lions Club Activity Reports with additional written statements from all clubs in the district:

1. Log onto the association's Web site: www.lionsclubs.org
2. At the top of the home page, click *Submit Reports*.
3. Click *Lion Officers Login Here*.
4. Enter *Member Number and Password*.
5. Click *Go*.
6. In the Gold Menu Bar, click *District*.
7. Click *Reports*.
8. Next to *Lions Club Activity Report*, click *Go*.
9. Click *Print Current Year District Detail Report*.

In addition, district leaders can also view individual Lions Club Activity Reports submitted by clubs within the district:

1. Log onto the association's Web site: www.lionsclubs.org
2. At the top of the home page, click *Submit Reports*.
3. Click *Lion Officers Login Here*.
4. Enter *Member Number and Password*.
5. Click *Go*.
6. In the Gold Menu Bar, click *Club*.
7. Click the *Club Name* of the club you would like to view.
8. Click *Reports*.
9. Next to *Lions Club Activity Report*, click *Go*.

Please note that club secretaries can only submit their Lions Club Activity Reports to international headquarters through the association's Web site (www.lionsclubs.org) or other approved electronic means. Paper report forms are not accepted.

District leaders should encourage club secretaries to submit Lions Club Activity Reports on a monthly basis. Club secretaries input their member number and password to report the number of volunteer service hours and the amount of funds donated by their club. The report form provides for the inclusion of written information about club activities. All information received from club secretaries through the online report form is included in the year-end summary published July 15.

Club secretaries who submit an online report form in June and until the July 15 deadline can download a personalized Certificate of Excellence signed by the Lions Clubs International President.

For more information, contact activityreports@lionsclubs.org.