

Roles and Responsibilities of a
New Century Lions Club
Guiding Lion



Roles and Responsibilities of a New Century Lions Club Guiding Lion



The Guiding Lion program provides the new club with an experienced, qualified Lion whom the officers and the club can turn to for guidance and assistance to help the young club through its first two years of operation.

In addition to a solid knowledge of club operations, The New Century Guiding Lion should have the ability to adapt the club's operation to meet the needs and lifestyles of young community-minded adults. To accomplish this the Lion should have a special understanding of the needs and lifestyles of young adults.

Two Guiding Lions should be appointed to each new club. Each Guiding Lion should be appointed by the district governor before the organizational meeting and is usually a member of the sponsoring club. However, the Guiding Lion may be selected from a Lions club other than the sponsoring club if the appointee is the most qualified candidate for the new club.

NOTE: The Guiding Lion cannot be the district governor or a member of the new club.

New Club Supplies

Once the club's application is received, and charter is approved at Lions Clubs International, the new club's supplies are mailed to one of the Guiding Lions. This gives the Guiding Lion the opportunity to meet with the new club officers to discuss their responsibilities and to provide training.

Supplies include:

- Charter pins and charter member certificates
- Club constitution and bylaws
- Monthly Membership Reports
- Club Officers Manual
- Other forms and materials to help officers manage the club

Guiding Lion Responsibilities

The Guiding Lion should:

- Attend the new club's organizational meeting
- deliver club supplies to the new club president and review their purpose
- Meet the club officers to review officer responsibilities and provide officer training
- Attend the new club's meetings for **the first year** or arrange for a substitute to attend meetings
- Assist in developing community service projects
- Encourage fundraising activities
- Encourage good public relations both inside and outside the club
- Be available to assist new club officers
- Assure the new club becomes a strong and active Lions club

Guiding Lion Reports

The Guiding Lion should submit a six-month and a 12-month report to Lions Clubs International using the Guiding Lion Evaluation Form (EX-533). This brief report keeps the district governor, the zone chairperson, and Lions Clubs International aware of the new club's progress.

Guiding Lion Award

After both reports have been received and evaluated, along with other available information, the Guiding Lion will receive the Guiding Lion Award. The award is sent to the current president of the new club for proper presentation.

Certified Guiding Lion Responsibilities

The Certified Guiding Lion should:

- Complete Certified Guiding Lion Training offered by Lions Clubs International
- Attend the new club's organizational meeting
- Deliver club supplies to the new club president and review their purpose
- Meet the club officers to review officer responsibilities and provide officer training
- Attend the new club's meetings for the first **two years** or arrange for a substitute to attend meetings
- Assist in developing community service projects
- Encourage fundraising activities
- Encourage good public relations both inside and outside the club
- Be available to assist new club officers
- Assure the new club becomes a strong and active Lions club

For more information about the Certified Guiding Lion Program, and to receive the course materials, contact the New Clubs and Marketing Department at 630-571-5466, extension 379, by fax at 630-571-1691, or by e-mail at newclubs@lionsclubs.org.

Certified Guiding Lion Reports

The Certified Guiding Lion should submit a three-, six-, nine- and 12-month quarterly report to Lions Clubs International, for the first two years, using the Certified Guiding Lion Quarterly Report found in the Certified Guiding Lion Program booklet (CGL-1). This brief report keeps the district governor, the zone chairperson, and Lions Club's International aware of the new club's progress. The Certified Guiding Lion shall also submit the Final Report found in the Certified Guiding Lion Program booklet (CGL-1) to Lions Clubs International at the end of his/her two-year term as the Certified Guiding Lion.

Certified Guiding Lion Award

After all quarterly reports and the final report have been received and evaluated, along with other available information, the Certified Guiding Lion will receive the Certified Guiding Lion Award. The award is sent to the district governor for proper presentation.

New Century New Club Sponsor Award Patch

To receive the New Century New Club Sponsor Award Patch, the sponsoring club must:

1. Assist with the new club's orientation
2. Help the new club plan its charter night, if the new club chooses to have a charter night celebration
3. Appoint a committee to cooperate with the Guiding Lion(s) and/or Certified Guiding Lion(s)
4. Encourage new club officers to attend zone meetings
5. Encourage joint meetings between the new and sponsoring club(s)
6. Furnish education and advice on a one-to-one basis to the new president, secretary, club officers and committee chairpersons
7. Appoint members to attend new club meetings, accompanying or substituting for the Guiding Lion(s) and/or Certified Guiding Lion(s)

CERTIFIED GUIDING LION COURSE
Available on Lions Clubs International's Web site

- Visit the association's Web site at www.lionsclubs.org
- Select the yellow "Other Programs" tab near the top of the page.
- Then choose the red "Membership Programs" tab at upper left.
- Now, select the red "Certified Guiding Lion" tab located at the right-hand side.
- Publications are now available for viewing and downloading; just select each desired item listed in the Certified Guiding Lion Kit.

For more information about the Certified Guiding Lion Program
or other new club support, contact:



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